

OF&G INSPECTION AND CERTIFICATION CONTROL MANUAL

Record Sheet 57 - Agreement to Subcontract a Transport, Storage or Processing Operation

Notes.

1. This Record Sheet should be used to record an agreement where an operator sub-contracts operations to an individual or organisation offering a service such as bulk storage and handling or processing, etc. The subcontractor, co-processor or sub-licensee is inspected as part of the operator's certification.
2. A copy must be kept by both parties for auditing by the certification bodies.
3. A copy of the Schedule to the Certificate must be supplied by the owner with this document.

The registered operator:

Name:			
Company:			
Address:			
Certification body:		Registration Number:	
Signature:		Date:	

agrees to subcontract the following storage, handling or processing operation(s)

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under the following terms:

the registered operator will:

- i) Keep full responsibility for the sub-contracted operations
- ii) Retain title to, or ownership of, the product, raw materials and sales;
- iii) Supply a copy of the OF&G Control Manual (Revision Jan 2004 or later) to the sub-contractor, (Please note, Section 11 – Operational Requirements, is of major importance.)

the sub-contractor will:

- i) Not sell or market the product under their own name;
- ii) Ensure that the subcontracted operations remain compliant with the current OF&G standards;
- iii) Provide information to OF&G and access to the site for inspection as required;
- iv) Confirm agreement to the above by signing the OF&G Declaration and Licensing Agreement (RD90).

to the sub-contractor:

Name:			
Company:			
Address:			
Signature:		Date:	