

OF&G Quality Manual	RD 123 Extension Application and Inspection Form: Fields
Docs referred to:	OB7

To be completed for all new land

Name of Producer		Registration No.	
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General Records

Producer's answers

Inspector's comments

1.0	What is the revision date of your OF&G Manual?		
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Conversion Plan

Producer's answers

Inspector's comments

1.1	7.3.02ii Have the Field Data Sheets been completed for all the fields to be converted.		
1.2	6.2.14 Has a map of the farm been supplied which indicates both the fields to be converted and those not to be converted now?		
1.3	When did your management of the conversion land begin?		
1.4	7.3.10 Is a 4-month reduced conversion period required? If not for all fields, clarify which.		
1.5	7.3.11 Is a 12-month reduced conversion period required? If not for all fields, clarify which fields and enclose a copy of the agri-environment scheme agreement. (N.B. This agreement must specify that the use of all pesticides and fertilisers are prohibited).		
1.6	8.2.04 Is a 12-month reduced conversion period required for use by non-herbivores? If not for all fields, clarify which.		
1.7	What records can confirm organic management of the land for the reduction in conversion period required?		
1.8	What physical evidence in the fields can be seen to confirm organic management for the derogated period?		

1.9	When was the last application of chemicals?			
1.10	7.3.14 What long acting materials such as Atrazine have been used, confirming date of last application? (This may require an extension to the conversion period).			
1.11	7.2.01 Is the new unit to be converted adequately separated from any non-organic unit under your management?			
1.12	7.2.08 Are conventional materials securely stored and labelled?			
1.13	7.2.07 7.2.08 Are veterinary medicines securely stored and labelled?			

Avoidance of Genetically Modified Organisms

Producer's answers

Inspector's comments

1.14	7.4.05 Have any GM crops been grown on your unit, or within 3km of your unit in the last 5 years? If yes, clarify the identity of crop, variety, fields by OS reference and in which year.			
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Land Management

Producer's answers

Inspector's comments

1.15	7.6.01 Describe your cultivation practices.			
1.16	7.6.03 How frequently is soil analyses carried out?			
1.17	7.6.04 Are any fields contaminated by mining or industry? If so, identify the fields affected.			
1.18	7.6.05 If yes to the above, has a soil analysis for heavy metals been carried out? If yes, please attach a copy of analysis to this form.			
1.19	7.10.05 What weed control methods are used for new tree and hedge planting?			

Grassland Management

Producer's answers

Inspector's comments

1.20	7.8.01 Do the pastures and leys have enough clovers to make them self sufficient in Nitrogen?			
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1.21	Are any permanent grass fields at risk of spray drift? If so, identify by OS numbers.			
1.22	7.10.02 How are weeds controlled in grassland?			
1.23	7.8.09 How is forage conserved, stored and identified?			
1.24	What quantities of silage and hay are made annually? Give approximate tonnage or number of bales with average weight in Kg.			
1.25	7.8.10 What silage additives are used?			
1.26	7.4.14 Are silage additives supplied as non-GM?			
1.27	7.8.11 How is silage effluent contained?			
1.28	6.2.21 How are records kept for the type and quantities of forage cut from each field from the start of the conversion?			
1.29	7.8.12 Describe any common land if part of the application.			

Manures and Plant Wastes

Producer's answers

Inspector's comments

Manures and Plant Wastes		Producer's answers	Inspector's comments	
1.30	7.13.03 Has a Farm Waste Management plan been produced for the new land?			
1.31	Are there new slurry or manure storage facilities on the conversion land?			
1.32	If you are a livestock producer, please attach a copy of your OF&G record sheet 10 for the new land.			
1.33	7.13.04 How is seepage collected and stored to prevent pollution?			
1.34	6.2.24 How are the manure records kept for the applications on a field-by-field basis from the start of the conversion?			

Mineral Fertilisers and Supplementary Nutrients

Producer's answers

Inspector's comments

1.35	7.15.01 List quantity and source of any fertilising materials to be brought in other than manures.					
1.36	7.15.10 Will a soil analyses be carried out to justify the fertiliser use?					
1.37	7.15.05 How are the materials stored on the new land?					
1.38	6.2.25 How are the records kept for the applications on a field-by-field basis from the start of the conversion?					

Arable and Field Vegetable Crops if not applicable tick box and go to next section

Producer's answers

Inspector's comments

1.39	7.9.08 Describe your crop rotation. Start with the fertility building crops such as leys and finish with the last arable crop.	Yr1	Yr2	Yr3	Yr4	
		Yr5	Yr6	Yr7	Yr8	
1.40	How is the land in its fertility building break managed? E.g. cut and mulch, grazed by livestock					
1.41	7.9.12 Is the rotation supplemented by grazing pigs or poultry or their brought in manure?					
1.42	7.9.25 Is the rotation stockless (no animals or manures)?					
1.43	7.9.26 Is a one-metre field margin left uncultivated?					
1.44	Are any cropped fields at risk from spray drift from conventional crops? These boundaries need to be identified on the farm plan.					
1.45	If yes to the above, what steps will be made to minimise risks? e.g. buffer zones					
1.46	6.2.20 Do you keep a crop plan for 2 years ahead?					

1.47	7.10.03 How are weeds controlled?			
1.48	7.11.01 What are the pest and disease control methods?			
1.49	6.2.21 How are records of crop yields kept?			

Greenhouse Crops if not applicable tick box and go to next section

		Producer's answers			Inspector's comments	
1.50	7.9.32 What will be the main greenhouse crops in the rotation?	Yr1	Yr2	Yr3		
	Start with the fertility building crops and finish with the last crop.	Yr4	Yr5	Yr6		
1.51	7.9.30 Are greenhouse crops grown in the soil?					
1.52	7.9.27 Are conventional transplants in organic soil for six weeks or more?					
1.53	6.2.20 Do you keep a crop plan for 2 years ahead?					
1.54	7.9.33 Is the greenhouse area dedicated to organic production?					
1.55	If the greenhouse area is not dedicated to organic production, how is it separated from that used for conventional production? e.g. polythene sheeting from floor to roof to isolate the volume of air.					
1.56	6.2.21 How are records of crop yields kept?					

Soft Fruit if not applicable tick box and go to next section

		Producer's answers			Inspector's comments	
1.57	Describe the soft fruit production or provide a separate schedule.	Crop	Area Ha	Rotation period		
1.58	6.2.20 Do you keep a crop plan for 2 years ahead?					

1.59	7.10.03 What weed control methods do you use?			
1.60	7.11.01 What pest and disease control methods do you use?			
1.61	6.2.21 How are records of crop yields kept?			

Top Fruit and Hops if not applicable tick box and go to next section

		Producer's answers			Inspector's comments	
1.62	Describe the top fruit production or provide a separate schedule.	Crop	Variety	Area Ha		
1.63	7.10.03 What weed control methods do you use?					
1.64	7.11.01 What pest and disease control methods do you use?					
1.65	6.2.21 How are records of crop yields kept?					

Handling and Storage of Crops		Producer's answers			Inspector's comments	
1.66	7.17.07 Are the buildings and stores on the new holding:	(Yes/No?)				
1.67	Weatherproof and maintained to prevent leaks from roof and gutters?					
1.68	Dedicated for long-term, or multi-purpose for short-term, storage?					
1.69	Suitably floored and walled to prevent contamination?					
1.70	Sealed to prevent ingress by water, birds and animals?					
1.71	7.17.09 Are lights, windows and glass protected or constructed to prevent broken glass contamination?					
1.72	7.17.24 What pest infestations have occurred and what control methods or materials have been used?					